



MOORABOOL  
Wind Farm

# Moorabool Wind Farm Community Fund Guidelines

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## Introduction

The Moorabool Wind Farm Community Fund (MWFCF) gives financial support to community groups, organisations and projects that provide a benefit to a broad proportion of the local community.

MWFCF provides \$2,500.00 per installed wind turbine annually.

The total is a combination of Moorabool North Wind Farm (MNWF) \$125,000 and Moorabool South Wind Farm (MSWF) \$135,000 (CPI adjusted each year).

MWFCF is split into three streams:

- Community Grants
- Community Groups Sponsorship Packages
- Community Scholarships

The funding opens annually. Dates are advertised in advance of each round.

This document sets out the Guidelines for applying for funding through the Community Grants stream of the MWFCF.

## Key Aims

The key aim is to enable local not-for-profit groups, organisations and projects to make a positive and enduring contribution to the local community.

The Community Fund Committee (CFC) has been appointed to evaluate all applications and to provide recommendations on how best to distribute funds. The aim is to maximise long-term benefits for communities around the wind farm.

All applications must align with the following:

- Substantial positive and long-term benefits to the local community, including social, economic and environmental,
- Strengthen the local community and aim for better connections between groups/areas,
- Promote the local awareness of the Community Fund and Moorabool Wind Farm.

Notes:

- The number of applications for funding may exceed the total funds available. Therefore, not all projects may be successful in receiving support.
- Applications with a dollar-for-dollar contribution or with in kind support will be favourably considered.
- The CFC recommends successful applicants, and the final amount of funding is at Moorabool Wind Farm's discretion.

## Fund Area

Projects supported by MWFCF should show benefits for communities that are local to Moorabool Wind Farm Project. Priority will be given to areas within the 10km radius, and any funding that may be available may be used for areas outside this demarcation line.

See Appendix 1 – Map of Area within 10km radius.

## Applicants eligible to receive funding

- Not-for-Profit Organisations
- Have a valid Australian Business Number ([www.abr.business.gov.au](http://www.abr.business.gov.au))

Groups that do not have an eligible ABN will require a Project Partner / Auspice.

A Project Partner / Auspice is:

- An organisation who has an eligible ABN and
- an organisation that is willing to support and work with you to deliver your project.

## What Projects will be supported?

Area	Example
Public Health and Wellbeing	Activities to encourage a healthy lifestyle, community participation, emergency services support.
Environmental Sustainability	Conservation, protection and rehabilitation projects, enhancement of the natural environment, energy saving projects.
Skills and Education	Supporting skills development and providing access to adult or early childhood education locally, scholarships, apprenticeships.
Recreational and Cultural Activities	Events and activities to promote a diverse community, sporting activities, renovation, or upgrade of community buildings.

## What will not be funded by the MWFCF?

- Individuals
- Political organisations or campaigns
- Religious activities
- Private / commercial entities
- Irresponsible use of alcohol / drugs / gambling
- Repayment of debts or loans
- Administration expenses
- Overseas travel
- Applications seeking retrospective funding
- An organization’s ongoing operational costs (e.g. rent, salaries etc.)
- Activities usually exclusively funded by government.

## Selection and Assessment Criteria

All applications will be evaluated by the CFC.

Selection criteria may include:

Project Benefits	<ul style="list-style-type: none"> <li>• Direct and Indirect community benefits</li> <li>• Quality of life/community enhancement</li> <li>• Project operation efficiency demographics reached</li> <li>• Long term benefits</li> </ul>	25%
Targeted Community Benefits	<ul style="list-style-type: none"> <li>• Outlines specific need within the community and how the project aims to meet that need</li> <li>• Council / community support. Who will benefit?</li> </ul>	25%
Project viability and success	<ul style="list-style-type: none"> <li>• Background of applicant, organisation size, prior experience</li> <li>• Duplication of existing projects</li> <li>• Prior Funding of applicant</li> <li>• Demonstration of need for financial assistance e.g. treasurer reports, bank</li> <li>• Statements, project quotes</li> <li>• Collaboration with other groups and other funding sources</li> <li>• Ability to complete project</li> <li>• Dollar for dollar contribution or “in-kind” work</li> </ul>	25%
Alignment of key aims	<ul style="list-style-type: none"> <li>• Substantial positive and long-term benefits to the local community, including social, economic and environmental</li> <li>• Strengthen the local community and aim for better connections between groups / areas</li> <li>• Promote the local awareness of the Community Fund and Moorabool Wind farm</li> </ul>	25%

## When and How to Apply

Moorabool Wind Farm advertises the timeframe for applications each year. Dates can be advertised via local papers, website, post to interested parties and to the local Council.

- Applications must be received within the allocated timeframe.
- Applications must be completed online using SmartyGrants.
- Applications must be received before the closing date. No late applications will be accepted.

To begin an application please visit [www.mooraboolwindfarm.com](http://www.mooraboolwindfarm.com) for help or to ask questions please contact [info@mooraboolwindfarm.com](mailto:info@mooraboolwindfarm.com) 1800 019 660.

## Assessment of Applications

The process for the assessment of all applications for funding is as follows:

1. Applications recorded and acknowledged.
2. Applications are then assessed for eligibility against the criteria.
3. Applications meeting the criteria will then be forwarded to the CFC for formal assessment.
4. Applications will be assessed by CFC members against the assessment criteria.
5. The CFC recommends successful applicants, and the final approval is at Moorabool Wind Farms discretion.
6. Applicants will be notified of the outcome of the application by email and/or telephone.
7. Successful applicants will be sent a letter of offer and a Community Fund Participation Agreement (CFPA). This contract is between MNWF & MSWF and the applicant, the CFPA outlines the approved funding and payment terms and conditions. A draft copy of the CFPA can be seen in Appendix 2 of this document.
8. Once this is returned signed, with banking details and a tax invoice, funds will be transferred via EFT.

## Implementation of Project after Funding

It is a requirement that all projects are implemented within 12 months of receiving funding or an alternative timeframe outlined within the CFPA. The required completion date will be notified within the CFPA.

It is anticipated that all projects will be implemented as per the application.

If the project is delayed, a revised timeframe must be requested in writing. This will be reviewed and where possible a revised timeframe will be provided by variation to the CFPA. If a variation is not requested or unable to be provided, all unspent funds must be returned to Moorabool Wind Farm within 30 days from notification.

Revisions to a project or applications to amend a successful project will not be allowed without written approval from Moorabool Wind Farm. If the project cannot be implemented as per the application, Moorabool Wind Farm should be notified and alternatives proposed. Should no alternative be agreed, then any unspent funds must be returned to Moorabool Wind Farm within 30 days.

Successful applicants can reapply for funding in subsequent rounds if they have successfully completed past projects and all reporting requirements. Failure to comply with this requirement may impede future applicants from applying for funding under future rounds.

## Reporting and Evaluation

An Acquittal form will be required to be completed online. A link to this will be provided to all successful applicants at the time funding is provided. Funds must be used solely for what was specified in the initial application. Any unused funds will need to be returned.

Should the actual project costs be less than the proposed project costs, the recipient must repay the difference to MWF at the time of providing the acquittal form unless the Recipient has been given approval, in writing, by MWF for an appropriate extension of scope to cover the remaining funds.

This must include sufficient evidence of expenditure (receipts etc).

## Privacy

Please refer to the GWA Privacy Policy available at [www.mooraboolwindfarm.com](http://www.mooraboolwindfarm.com) or by request to [info@mooraboolwindfarm.com](mailto:info@mooraboolwindfarm.com)

## Contact

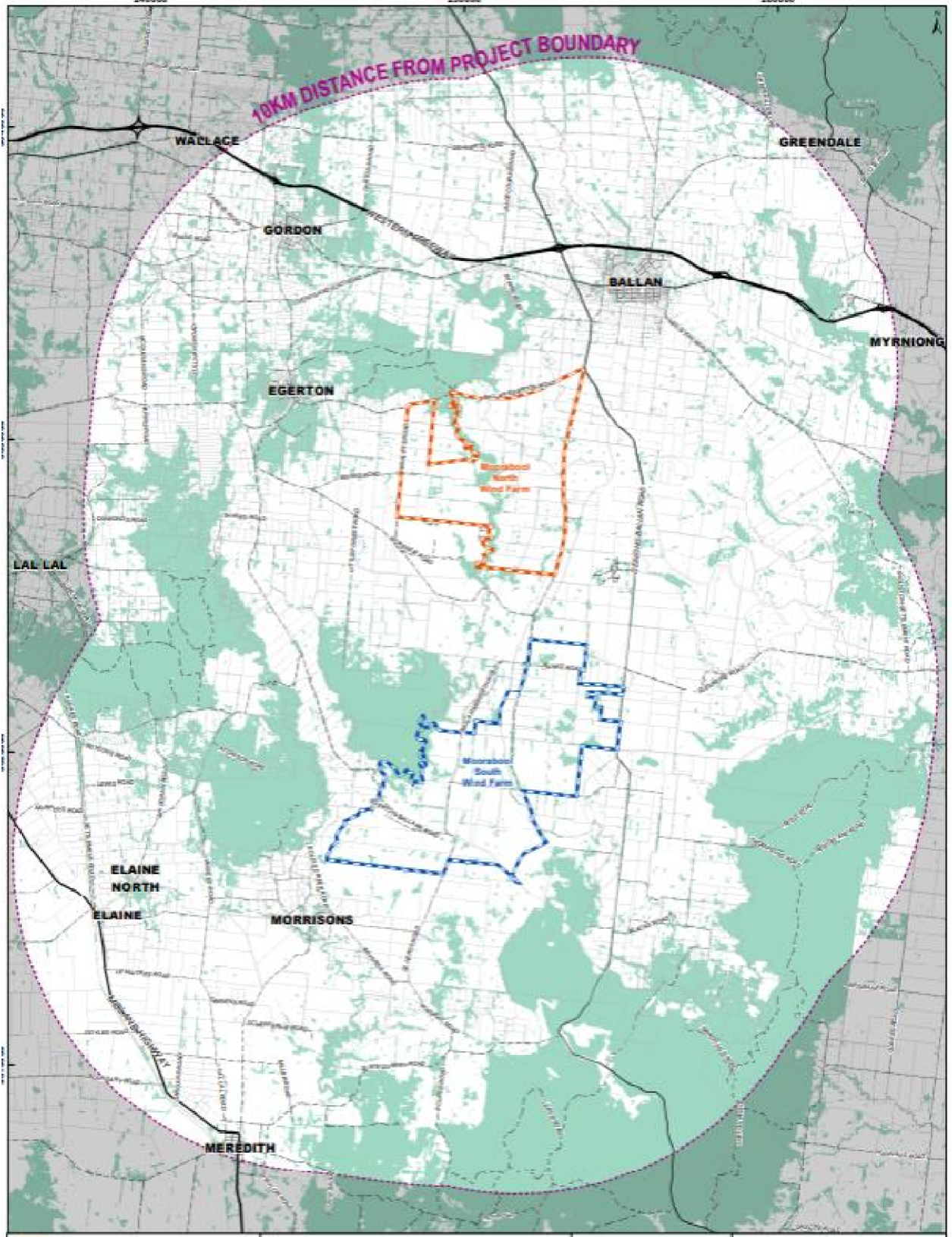
For further information please contact:

Freecall: 1800 019 660

Email: [info@mooraboolwindfarm.com](mailto:info@mooraboolwindfarm.com)

Web: [www.mooraboolwindfarm.com](http://www.mooraboolwindfarm.com)

### Appendix 1 – Map of Eligible Areas



## Appendix 2- Draft copy- Community Fund Participation Agreement (CFPA)

DRAFT 2025 MWF Community Grant Agreement

### Funding Terms and Conditions

\* indicates a required field

#### Application Number

This field is read only.

#### Project Title

This question is read only.

Please read the terms and conditions outlined below.

#### Community Fund Participation Agreement Terms and Conditions.

- 1) This community fund participation agreement (**Agreement**) is deemed to be made at Melbourne upon the acceptance of the applicant (**Applicant**)'s funding application (**Application**) by Moorabool Wind Farm Pty Ltd and Moorabool South Wind Farm Pty Ltd (collectively "**Moorabool Wind Farm**" or "**MWF**") and the Applicant's execution of this Agreement (at the Application section), between the Applicant and MWF, and shall be governed by the laws of Victoria.
- 2) The Applicant:
  - a. warrants that all information provided in his/her Application is correct;
  - b. acknowledges that he/she has read the Moorabool Wind Farm Community Fund guidelines ([Grantguidelines](#)) and / or the Moorabool Wind Farm Community Fund Scholarship guidelines ([Scholarshipguidelines](#)) (collectively **Guidelines**) and agrees that the Application is bound by the terms of the Guidelines;
  - c. agrees that by making the Application, he/she is bound by the terms of this Agreement, and this Agreement constitutes a binding letter of offer for the purpose of the Guidelines.
- 3) This Agreement may be altered only by MWF. Such alterations must be in writing and signed by the duly authorised management and no other employee.
- 4) MWF will provide the successful Applicant(s) (**the Recipient**) with funding for a one-off period in accordance with the Grant guidelines and up to two instalments in accordance with the Scholarship guidelines, and in the amount determined by MWF in its sole and absolute discretion. MWF shall not be required to provide reasons for refusal to make a grant or scholarship or the amount that is agreed to be granted or paid.

- 5) The funding amount must be used and applied solely for the purpose of the grant and / or Scholarship stated in the Application.
- 6) Expenditure of the:
  - a. funds so granted, and the implementation of the project shall be completed within twelve months of the grant, unless otherwise agreed by MWF; and / or
  - b. funds so granted in relation to the scholarship and the implementation of the course shall be in accordance with the Scholarship guidelines, unless otherwise agreed by MWF) If the project and / or course is delayed or the Recipient is unable to implement the project and / or course as described in the Application it must either:
    - (1) seek MWF's approval of a revised timeline; or
    - (2) notify MWF that it is unable to implement the project and / or course. MWF will not entertain applications to amend the scope of an approved project / and or course.
- 7) If approval from MWF is not received to an application under item 6(a), any remaining unspent amount of the grant / scholarship monies must be returned to MWF by the end of the project / and or course completion period.
- 8) If the Recipient is unable to implement the project/and or course in accordance with item 6(b), any remaining unspent amount of the grant / scholarship shall be returned to MWF within 30 days of it becoming apparent.
- 9) If the Recipient receives an extension in accordance with item 6(a) above and is still unable to implement the project / course within the agreed timeframe, it will be required to return any remaining unspent amount of the grant / scholarship monies to MWF within 30 days of the revised project and/or course completion date.
- 10) The Recipient will provide MWF
  - a. in respect of the project the acquittal form outlining the outcomes of the project with adequate proof of expenditure. This report shall be provided to MWF at the completion of the project; and/or
  - b. in respect of a course with a duration of more than 6 months a short report to the satisfaction of MWF evidencing midyear pass grades or course progress made before further funds are advanced
- 11) Should the actual project costs be less than the proposed project costs, the recipient must repay the difference to MWF at the time of providing the acquittal form unless the Recipient has been given approval by MWF for an appropriate extension of scope to cover the remaining funds.
- 12) Should the actual total project and / or scholarship costs be more than the proposed project costs and / or scholarship costs, MWF will not be responsible, nor obliged to pay, any monies additional to the notified fund amount.
- 13) The Recipient will:
  - a. deliver the project and undertake the course as described
  - b. implement the project within 12 months, and under the course within the agreed Application timeframe, or within the alternate timeframe agreed with MWF;
  - c. return funds on receiving a request from MWF in accordance with these Terms and Conditions and the Guidelines; or

- d. in relation to the project provide an end of timeframe acquittal form with adequate proof of expenditure.
- 14) If the Recipient becomes ineligible to apply for further funding under item 14 above or his / her obligations under this Agreement are not met, MWF may require the Recipient to return the grant and/or scholarship monies in full, at its discretion.
- 15) The Recipient is required to sign and return the Agreement (at the Application section) before funds are distributed.
- 16) The Recipient will keep and maintain adequate insurance (including public liability insurance) for the activities carried out by the Recipient in relation to the project and / or course (where relevant) against any claims for loss or damage to property and injury or death to persons. At any time before or after determining the Application, MWF is entitled to request verification of the Recipient's insurance and the Recipient must comply with such a request. If the Recipient does not have or maintain adequate insurance, MWF reserves the right to refuse the Application, terminate the project / course and / or require the Recipient to return the grant monies in full, at its discretion.
- 17) MWF's financial assistance to the Applicant's project / course must be acknowledged, regardless of the amount of funding. This is a condition of the Recipient's funding. To acknowledge MWF's financial assistance, the Applicant must display the MWF or its nominated entity's logo, or state in writing that MWF has funded the Applicant's project / course at MWF's written request (for example, erecting a "proudly supported by Moorabool Wind Farm" plaque in close proximity to the project). MWF must be acknowledged, in a manner and form acceptable to MWF for the duration of the project or course. MWF may not be referred to for any purposes outside of the activity/project. MWF reserves the right to refuse requests for permission to use MWF logos or written acknowledgement of MWF. Acknowledgement guidelines and logos will be supplied by MWF
- 18) All advertising, signage, media releases and other promotional material that contains the MWF logo must be submitted to and approved by MWF prior to its production and release.

**Declaration \***

- I declare that I am a member or representative of the Applicant Organisation and I agree to the Terms and Conditions above.

**Name \***

Title      First Name      Last Name

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**Position within the Organisation or group \***

## New Supplier Form

New Supplier Onboarding Form needs to be completed in order for us to transfer monies into your nominated bank account.

[Clickhere](#) to complete. Agreed funds will be transferred within 30 days of receipt of all required documentation and declarations.

**Please upload New Supplier once you have downloaded and filled it in \***

Attach a file:

**Please upload proof of Bank Account**

Attach a file:

Proof of account can be the top section of the bank statement (clearly showing Account name, BSB and Account number) or confirmation letter as issued by your financial institution